

Penkrige Parish Council

Minutes of the Haling Dene Management Committee Meeting
Held on 27th July 2023 at 8.20 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

Present

Councillor	Mrs Petula Hughes	[Chairman]
"	Victor Kelly	[Vice Chairman]
"	Andrew Adams	
"	Mrs Helen Adams	

Non-Committee Members in Attendance were Cllrs Ron Kenyon, Andrew Lenz, Gary Poston and Alan Smallwood

Parish Administrator Lesley Hough

There was no members of the Public in attendance

Part I - Public Session

487. APOLOGIES

Apologies were received from:

Committee Members - Cllrs Mrs Jo Chapman, Sam Harper-Wallis and Anthony Minshall and
Non Committee Members – Cllr Mrs Vivienne Smith

488. VIDEO/AUDIO RECORDING

[a] There were no members of the Council and Public in attendance who declared they were video/recording the meeting.

489. DECLARATIONS OF INTEREST

There were no declarations of interest.

490. DISCLOSABLE PECUNIARY INTEREST (DPI)

There were no DPIs.

491. BANK MANDATES

The PA advised that two Councillors had not produced the required information in order that they be on the Council's Bank Mandate by the required closing date. Standing Orders now applied which states:

24.4 All members of the Finance and Resources Committee must be listed on the Council's Bank Mandate and take responsibility for all Council Financial transactions – sign cheques, approve emergency transactions in conjunction with the Proper Officer.

Cllr Mrs Chapman, as Vice Chairman of the Haling Dene Management Committee, does not meet Item 24.4 of the Standing Orders. the Committee agreed to vote for a replacement Vice Chairman.

There was one nomination for Cllr Victor Kelly to stand as Vice Chairman, with a unanimous vote. The PA advised she would write to Cllr Mrs Chapman.

Resolved that Cllr Kelly replace Cllr Mrs Chapman as Vice Chairman to the Haling Dene Management Committee.

492. MINUTES

Resolved

The minutes of the meeting of the 25th May 2023 be approved as a true and correct record and signed by the Chairman.

[b] The Follow Up Sheets were received for the May meeting.

493. INCOME/EXPENDITURE

[a] The Haling Dene Management printouts for the year to date were received.

[b] The Function/Bookings list for the year to date was received.

494. HALING DENE CENTRE

[a] A quotation was received and considered from Penkrige Electrical to have the light at the entrance of the driveway removed and replaced at a cost of £335.

Resolved that the above quotation be approved.

[b] It was noted that the underground pipework from Room 2 to the drain had been cleared of tree roots by Dyno-Rod.

[c] A quotation was received and considered from Dyno-Rod to repair the collapsed drain at the corner of Room 2 and a pipe from the main drain.

Resolved that a second quotation be obtained and approval be obtained from the Chair and Vice Chair for the work to be undertaken.

495. ONE YEAR PLAN

[a] Consideration was given to the final arrangements for the Family Fun Day on 13th August. The Chair gave an update of the events booked for the day.

Resolved that the above be approved.

[b] Councillors to put their names forward to help at the above event.

Resolved that .

496. DATE AND TIME OF NEXT MEETING

Thursday 26th October 2023 at 7.00 pm.

497. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 8.40 pm

Chairman: _____

Date: _____