

Penkridge Parish Council

Minutes of the Penkridge Parish Council Meeting held On 12th December 2019 at 7.30 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

PRESENT

Councillor	Mrs Petula M C Hughes	[Chairman]
"	Calvert Stonehouse	[Vice Chairman]
"	Ms Gail Ballance	
"	Bevan Craddock	
"	John Eastwood	
"	Mrs Isabel G A Ford	
"	Victor Kelly	
"	Andrew Lenz	
"	Anthony Minshall	
"	David Oldfield	
"	Mrs Vivienne Smith	
"	Alan Smallwood	
"	Mrs Helen Sutton	

Also in Attendance Ms L Hough

There was 1 members of the Public in attendance

Part I - Public Session

3994. APOLOGIES

An apology was received from Cllr Andrew Adams.

3995. PERSONALIA AND EVENTS

[a] The above was received for December 2019.

[b] Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.

Resolved that Cllrs Andrew Lenz and Calvert Stonehouse.

3996. DECLARATIONS OF INTEREST

[a] Cllrs Mrs Petula Hughes, Victor Kelly, Mrs Vivienne Smith and Calvert Stonehouse declared an interest in Item 14 – Library as they are both Volunteers and members of the Council's Steering Group.

3997. DISCLOSABLE PECUNIARY INTEREST (DPI)

There had been no DPI requests received.

3998. PUBLIC PARTICIPATION

Mrs Dorothy Briggs, Cannock Road, said that following on from the discussion in Planning with regard to Air Pollution she would raise again the speed humps on Cannock Road and the vibration from vehicles. Mrs Briggs said the Conservation Officer was due to undertake an inspection in the new year.

Cllr Lenz said he had received a letter from Mrs Worth of Saxon Road advising that highway reports could no longer be made to SCC by telephone it could only be reported on line. It was agreed that this matter be included on the Highway Liaison agenda for further discussion.

3999. POLICE MATTERS

[a] PCSO Andy Poxon forwarded his apologies and submitted a Police report for November and December.

4000. MINUTES
Resolved that the Full Council Minutes for the 14th November 2019 meeting be confirmed and signed as a true and correct record.
4001. COMMITTEE MINUTES
 The minutes were noted of:-
 [a] Planning Meeting of the 14th November 2019.
4002. WORKING GROUP MINUTES
 It was noted that no minutes had been received.
4003. OUTSIDE GROUPS WITH PC REPRESENTATION
 It was noted that no minutes had been received.
4004. ACCOUNTS
Resolved that:
 [a] The accounts for payment were approved for the month of November 2019.
 [b] The expenditure summary print outs for November 2019 be approved subject to any queries being raised by the time of the next meeting.
 [c] It was noted that the Precept for 2020-2021 was set at the 14th November meeting at £250,000.
 [d] A letter was received dated 20th November from the HM Revenue & Customer with regard to the 2017/2018 VAT Claim.
 [e] The following accounting details were noted:
- | | |
|-----------------------------------|-----------|
| Current Account Balance | £ 48,884 |
| Business Saver Balance | £284,126 |
| | |
| Expenditure for the Month of May: | |
| Full Council | £ 62,540 |
| Haling Dene Mgt | £ 111,866 |
| Recreation and Amenities | £ 46,708 |
| Burial Ground | £ 25,059 |
| | |
| Income for The Month of May: | |
| Full Council | £ 1,587 |
| Haling Dene Mgt | £ 73,001 |
| Recreation and Amenities | £ 865 |
| Burial Ground | £ 15,179 |
4005. SOUTH STAFFORDSHIRE COUNCIL
 [a] An email was received dated 29th November from the SSC Strategic Planning Team Manager in reply to the Council's letter of 20th November in relation to the Spatial Housing Strategy Public consultation.
Resolved that the SSC Strategic Planning Team Manager be asked to come and meet with councillors in the new year.
4006. POLICIES & PROCEDURES
 [a] Approval was given to the wording for the introduction of a Capability Policy.
4007. LIBRARY
 [a] The PA's report was received following a meeting with the Library Volunteers on Wednesday 4th December.
 [b] The notes and recommendations from the Steering Group meeting of 2nd December 2019 were received and considered.
Resolved that, as per the resolution at the September Full Council meeting, the Steering Group meet to advise on any strategic issues within the Library for a period of 6 months after which time the Council will review the position.

4008. PARISH PLAN
[a] Following a resolution made at the March Annual Parish meeting that the PC ask that the Parish Plan be reviewed and a reply was received from the previous Chairman who advised that the Group has been disbanded. Consideration was given to how/if the Parish Council wished to take this forward.
Resolved that:
[i] There should be a review of the Parish Plan
[ii] Obtain the original criteria details from the previous Chairman if possible.
[iii] A copy of the previous Plan and statistics be circulated to all Councillors.
[iv] A Parish Plan Working Group be set up of Cllrs Bevan Craddock, Mrs Isabel Ford, Gordon Hawkins, Victor Kelly, Tony Minshall, Alan Smallwood, Calvert Stonehouse and Mrs Helen Sutton.
4009. RURAL MARKET TOWNS GROUP
[a] An email was received and considered dated 19th November from the above.
Resolved that the Parish Council do not join the group at this moment in time.
4010. SUBSCRIPTIONS
[a] Consideration was given to renewing the subscription to the SLCC for the coming year at a cost of £20.00
Resolved that the subscription be renewed.
4011. DATE AND TIME OF NEXT MEETING
Thursday 9th January 2020 at 7.30 pm.
4012. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 9.15 pm

Chairman: _____

Date: _____