

Penkridge Parish Council

Minutes of the Haling Dene Management Committee Meeting
Held on 26th October 2023 at 7.00 pm at the Haling Dene Centre

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

Present

Councillor	Mrs Petula Hughes	[Chairman]
"	Victor Kelly	[Vice Chairman]
"	Andrew Adams	
"	Mrs Helen Adams	
"	Mrs Jo Chapman	
"	Sam Harper-Wallis	
"	Anthony Minshall	

Non-Committee Members in Attendance were Cllrs Ron Kenyon, Andrew Lenz, Chris Manton, Gary Poston, Mrs Vivienne Smith and Alan Smallwood

Parish Administrator Lesley Hough

There was one member of the Public in attendance

Part I - Public Session

498. APOLOGIES

Committee Member: An apology was received from Cllr Miss Luana Bills.

499. VIDEO/AUDIO RECORDING

- [a] There was one member of the Council who declared they were video/recording the meeting, Cllr Gary Poston.

500. DECLARATIONS OF INTEREST

Cllr Mrs Petula Hughes declared an interest in Agenda Item 7[a] Room Hire Charges.

501. DISCLOSABLE PECUNIARY INTEREST (DPI)

There were no DPIs.

502. MINUTES

Resolved that

- [a] The minutes be approved for the meeting of 27th July 2023 and consideration was given to matters arising therefrom.
- [b] The Follow Up Sheets from the July meeting was received.

503. INCOME/EXPENDITURE

- [a] The Haling Dene Management printouts for the year to date were received.

504. COMMITTEE BUDGET 2024/2025

It was noted the item of improvement/project for the 2024/2025 financial year will be as per the one year plan.

505. ROOM HIRE CHARGES - 2024/2025

- [a] Consideration was given to if the Committee wished to increase the Room Hire Charges for the coming financial year.

Resolved that the Room Hire Charges be increased by 6%.

506. HALING DENE PLANNED MAINTENACE PROGRAMME YEAR 7

Consideration was given to what should be undertaken during Year 7 of the above and how this should be taken forward, taking into account funding available.

Resolved that items to be undertaken be as and when required.

507. HALING DENE CENTRE

[a] The HDC Monthly Inspection Report for October was received.

[b] Committee members gave approval to the PA's action in conjunction with the Chair and Vice Chair of Council for a Roof Chimney Survey above Room 29 following a high damp reading, the Survey to be undertaken by the Council's approved Contractor TJB Properties at a cost of £846.50.

[c] Consideration was given to a quotation from Polar Air Conditioning to replace the Cellar Refrigeration System at a cost of £2,980 plus VAT.

Resolved that that the PA approach local Breweries with regard to the installation of instant chillers/four line chiller.

[d] Consideration was given to quotations received to refurbish the ground floor ladies and gents toilets.

Resolved that the quotation from TJB Property Services be approved at a cost of £27,210 plus VAT.

508. HALING DENE HOUSE

[a] Consideration was given to if the Committee wished to increase the rental for the above from January 2024.

Resolved that the rental for the above be increased to £925 per calendar month from January 2024.

509. CHRISTMAS CLOSURE

[a] It was noted the Haling Dene Centre would close on Wednesday 20th December 2023 at 5.00 pm and re-open on Wednesday 3rd January 2024 [Public Holidays 2 days and Staff Holidays 6 days].

510. DATE AND TIME OF NEXT MEETING

Thursday 25th January 2024 at 8.30 pm.

511. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1 [2] Public Bodies/Admission to meetings Act 1960.

The meeting closed at 8.00 pm

Chairman: _____

Date: _____