

# Penkrige Parish Council

Haling Dene Centre  
Cannock Road  
Penkrige  
Stafford  
ST19 5DT

19<sup>th</sup> January 2024

To: Members of the Haling Dene Management Committee

Dear Sir/Madam,

I write to invite you to attend a meeting of the Haling Dene Management Committee to be held on **Thursday 25<sup>th</sup> January 2024 at 8.30 pm** in Room 11 at the Haling Dene Centre.

Yours faithfully

Lesley Hough  
Parish Administrator

## **AGENDA**

### **Part I - Public Session**

Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.

1. APOLOGIES
2. DECLARATIONS OF INTEREST
3. DISCLOSABLE PECUNIARY INTEREST (DPI)
4. MINUTES
  - [a] To approve the minutes of the meeting of 26<sup>th</sup> October 2023 and to consider matters arising therefrom.
  - [b] To receive the Follow Up Sheets from the October meeting.
5. INCOME/EXPENDITURE
  - [a] To receive the Haling Dene Management printouts for the year to date.
6. HALING DENE CENTRE
  - [a] To receive the Function list for 2024 to date.
  - [b] To note AGE UK are moving into the second floor of the building from 1<sup>st</sup> March.
  - [c] To approve the PA's action in conjunction with the Chair of Council and Chair of Haling Dene to undertake the roof work following the fallen tree during the Christmas holidays by TJB Properties at a cost of £1,332 plus VAT.
  - [d] To receive and consider a quotation from TJB Properties to undertake work to the building following a damp survey at a cost of £661.61 plus VAT.

7. CHRISTMAS MARKET & LIGHTING

[a] To consider if the Council wish to hold the Christmas Market at the Haling Dene this year.

[b] To receive the PA's update following the Christmas Lights event.

8. MOTHER AND TODDLER GROUP

[a] To note a Mother and Toddlers group started at the Haling Dene on Tuesday 23<sup>rd</sup> January for a six week trail. To consider the Council not charging the Group for the room hire as it is a Community Event.

9. HALING DENE EVENTS 2024

[a] To consider what events the Committee wish to hold for the forthcoming year.

10. DATE AND TIME OF NEXT MEETING

Thursday 28<sup>th</sup> March 2024 at 7.00 pm.

11. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.