

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

19<sup>th</sup> January 2024

To: Members of the Recreation and Amenities Committee

Dear Sir/Madam

I write to invite you to attend a meeting of the Recreation and Amenities Committee to be held on Thursday 25<sup>th</sup> January 2024 at 7.00 pm in Room 11 at the Haling Dene Centre.

Yours faithfully

Lesley Hough  
Parish Administrator

## Public Session

### AGENDA

Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.

1. APOLOGIES
2. DECLARATION OF INTEREST
3. DISCLOSABLE PECUNIARY INTEREST (DPI)
4. MINUTES
  - [a] To approve the minutes of the meeting of 26<sup>th</sup> October 2023 and to consider matters arising therefrom.
  - [b] To receive the Follow Up Sheets from the October meeting.
5. INCOME/EXPENDITURE
  - [a] To receive the Recreation and Amenities printouts for the year to date.
  - [b] To receive the Burial Ground printouts for the year to date.

## Recreation & Amenities

7. PLAY AREAS
  - [a] To receive an update on the installation of equipment at Heron Play Area.
  - [b] To note the new train has now been installed at Horsefair Play Area.
8. HIGHWAY LIAISON
  - [a] To receive an update from Cllr David Williams following the items raised at the October meeting.
  - [b] To receive Cllr Lenz's update following his survey of Haling Road.
  - [c] To consider a request from residents for a speed restriction on Filance Lane.

9 ALLOTMENTS

- [a] To note that nine allotment holders expressed an interest in forming an Allotment Association.
- [b] To receive and consider a quotation from M Bissell Trees and Hedges to trim back trees and hedges at Wolgarston Way Allotments.

10. GRASS CUTTING

- [a] To receive an email dated 24<sup>th</sup> October from Trent Grounds Maintenance giving notice on the above Contract.
- [b] To receive and consider quotations for a new Contractor to undertake the above for a 12 month period.

11. VILLAGE TOILETS

- [a] To note the boiler in the above has been replaced at a cost of £500.

12. PENKRIDGE COMMUNITY MANAGED LIBRARY

- [a] To consider if the Parish Council wish to host a community meeting of Community Managed Libraries in Staffordshire together with their representatives/volunteers in September, this would include Room 16 and refreshments.

### **Burial Ground**

13. BURIAL GROUND TABLE OF FEES

- [a] To receive an update on the repairs to the Burial Ground pond fence.

14. DATE AND TIME OF NEXT MEETING

Thursday 28<sup>th</sup> March 2024 at 8.30 pm.

- 15. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.