

**THE HALING DENE CENTRE  
PENKRIDGE**



**Penkridge Parish Council - Haling Dene Centre**

Cannock Road, Penkridge ST19 5DT

Tel: 01785 714157 (Booking Office)

Mon - Fri 9.00 am to 5.00 pm

[www.penkridgeparishcouncil.gov.uk](http://www.penkridgeparishcouncil.gov.uk)

Email: [reception@penkridgeparishcouncil.gov.uk](mailto:reception@penkridgeparishcouncil.gov.uk)

**THE HALING DENE  
CENTRE**



**WEDDING PACKAGE  
2024-25**

## THE HALING DENE CENTRE

The Haling Dene Centre is a Grade II listed building built in 1841 set in picturesque grounds ideal for your wedding photographs. Whether choosing to hold your ceremony here or your reception, the experienced and friendly staff will help to make your special day complete.

Civil ceremonies are held in a room overlooking the gardens so creating the perfect atmosphere.

We have a large function room with dance floor and stage leading to a large patio area, which can take the atmosphere of your wedding out into our wonderful gardens.

Our fully equipped kitchen can be used by your chosen caterers to prepare your ideal wedding buffet and the Mobile Bar Co will provide all your bar requirements.



- ❖ If not already notified, will you please advise the number of people expected to attend no later than 14 days before the event. This is necessary to ensure that sufficient tables and chairs can be made available by the Caretaker.
- ❖ A 25% deposit must accompany the booking form to secure the booking (non-refundable). Any outstanding amount must be paid 12 weeks prior to the function date. The damage deposit of £100 (refundable) as detailed in the conditions of hire will be required 4 weeks prior to the function date.
- ❖ All alcoholic/soft drinks consumed are to be supplied by the dedicated Haling Dene Centre Bar. Should you require any special wines, toast etc, would you please contact the Mobile Bar Co at least 4 weeks before the event so that they can place the necessary order(s) with the supplier(s). Also please make sure the Mobile Bar Co know the numbers expected to attend (arranged by the person booking the function).
- ❖ The Bar Licence allows 20 minutes drinking-up time after the Bar is closed and your co-operation in keeping the Haling Dene Centre's good name with the Licensing Justices would be appreciated. **Please note that children under 18 years of age will not be admitted to the Bar area.**
- ❖ To save any embarrassment either to yourselves or the Haling Dene Centre staff would you please adhere strictly to the booked hours i.e. if you have booked till midnight it means that the room must be clear by midnight. Should this not happen you will be invoiced appropriately for the extra room hire plus the additional time of the Caretaker.
- ❖ Your disco must terminate by 11.30 pm, half an hour before your booked closing time to allow for removal of the equipment. All uneaten food must be removed from the premises or a charge will be made for its removal.

The management trusts that you will have a happy time at the Haling Dene Centre.

For full terms and conditions see reverse of Booking Form.

## HALING DENE CENTRE

The Haling Dene Centre has a dedicated Bar Company who will provide a fully licensed private bar for your Function and this is to be arranged and paid for by the hirer. To make an enquiry, please contact Matt at the Mobile Bar Co on 07779325604 or email [info@themobilebarcompany.com](mailto:info@themobilebarcompany.com).

Our Function Room and Lounge/Buffer Rooms are licensed for the consumption of alcohol.

A full list of wines for your special occasion can be obtained from the Mobile Bar Co upon request.

Enquiries to Reception.



## CONTACT DETAILS:-

Booking Office : 01785 714157  
(Opening Hours 9.00 am - 5.00 pm Mon - Fri)

Email : [reception@penkridgeparishcouncil.gov.uk](mailto:reception@penkridgeparishcouncil.gov.uk)  
Website : [www.penkridgeparishcouncil.gov.uk](http://www.penkridgeparishcouncil.gov.uk)

The Mobile Bar Co (Matt) : 07779325604  
Email: [info@themobilebarcompany.com](mailto:info@themobilebarcompany.com)

## CIVIL WEDDING CEREMONIES, PARTNERSHIPS, BLESSINGS & NAMINGS

Applicants will need to confirm the date and availability of the Registrar before making a firm booking:-



0300 111 8001

**CIVIL CEREMONY & RECEPTION ROOM HIRE CHARGES**

**2024- 2025**

**SESSION TIME - 10AM TO 6PM**

CEREMONY ROOM  
FUNCTION ROOM  
& BUFFET/DRESSING ROOM  
BAR AREA £695.50

**SESSION TIME - 10AM TO MIDNIGHT**

CEREMONY ROOM  
FUNCTION ROOM  
& BUFFET/DRESSING ROOM  
BAR AREA £876.00

**WEDDING RECEPTION ROOM HIRE CHARGES**

**2024- 2025**

**SESSION TIME - (10AM TO MIDNIGHT)**

FUNCTION ROOM  
LOUNGE/BUFFET  
& BUFFET/DRESSING ROOM  
BAR AREA £749.00

**CIVIL CEREMONY ROOM HIRE—1PM TO 6PM**

CEREMONY ROOM £326.00

Maximum 120 people  
Special Sunday Ceremony - price on request.



**AFTERNOON & EVENING RECEPTION**

**(1PM TO MIDNIGHT):**

FUNCTION ROOM £432.00

FUNCTION & BUFFET/DRESSING ROOM £491.00

FUNCTION & LOUNGE/BUFFET ROOM £543.00

FUNCTION & LOUNGE/BUFFET ROOM &  
BUFFET/DRESSING ROOM £601.00

**EVENING RECEPTION**

**(6PM TO MIDNIGHT):**

FUNCTION ROOM £305.00

FUNCTION & BUFFET/DRESSING ROOM £334.00

FUNCTION & LOUNGE/BUFFET ROOM £360.00

FUNCTION & LOUNGE/BUFFET &  
BUFFET/DRESSING ROOM £390.00

Free entrance to Grounds with room bookings.

*The Haling Dene Centre's dedicated Bar Company, the Mobile Bar Co, will provide a Private Bar for your Function. It is the responsibility of the Hirer to book and pay for this separately. Details available on request.*

*All Wedding Hire inclusive of VAT.  
Vat No. 279-7480-00*

