

# Penkridge Parish Council

Haling Dene Centre  
Cannock Road  
Penkridge  
Stafford  
ST19 5DT

3<sup>rd</sup> January 2025

To: Members of the Penkridge Parish Council

Dear Sir/Madam

I write to invite you to attend a meeting of the Penkridge Parish Council to be held on **Thursday 9<sup>th</sup> January 2025 at 7.30 pm.**

Yours faithfully

Lesley Hough  
Parish Administrator

## Part I - Public Session

Audio recordings will be made of all Ordinary and Special Council meetings and Committee meetings, with the inclusion of confidential matters.

### AGENDA

1. APOLOGIES
2. PERSONALIA AND EVENTS
  - [a] To receive the above for January 2025.
  - [b] Members of the Council and Public in attendance to declare if they are video/audio recording the meeting.
3. DECLARATIONS OF INTEREST
4. DISCLOSABLE PECUNIARY INTEREST (DPI)  
To receive and consider any DPI requests.
5. PUBLIC PARTICIPATION  
**As per Standing Orders - Public Participation** 7.3[a], 33.5, 33.6, 33.7 and 33.8 [attached]
6. POLICE MATTERS
  - [a] To receive an email dated 2<sup>nd</sup> January 2025 from Insp Tim Norbury.
7. SOUTH STAFFORDSHIRE & STAFFORDSHIRE COUNTY COUNCIL
  - [a] To receive updates/reports from the above Councillors.
8. MINUTES  
To approve the minutes of the Full Council meeting for:
  - [a] 12<sup>th</sup> December 2024
  - [b] To receive the Follow Up Sheets for the December 2024 Full Council.

9. COMMITTEE MINUTES  
To note the minutes of the:-  
[a] Planning Minutes for 12<sup>th</sup> December 2024.
10. WORKING GROUP MINUTES  
[a] To note that no minutes have been received.
11. OUTSIDE GROUPS WITH PC REPRESENTATION  
To note that no minutes have been received.
12. ACCOUNTS  
[a] To approve the accounts for payment for the month of December 2024 [to follow].  
[b] To receive the expenditure summary print outs for December 2024 [to follow].  
[c] To note the December Monthly Summary of Accounts and Pie Chart [to follow].
13. PRECEPT 2025/2026  
[a] To note the Precept for the financial year 2025-2026 is set at £310,000.
14. PENKRIDGE PARISH CASUAL VACANCY – NORTH EAST WARD  
[a] To consider if the Council wish to advertise the above vacancy for co-option.
15. CANNOCK ROAD SPEED CUSHIONS  
[a] To receive a Traffic Calming Review from Staffordshire County Council for the above.
16. NEIGHBOURHOOD PLAN  
[a] To receive an update on the above from the Parish Council representatives.
17. DATE AND TIME OF NEXT MEETING  
Thursday 13<sup>th</sup> February 2025 at 7.30 pm.
18. Local Government Act 1972 - Exclusion of Press and Public - to resolve that the Press and Public be excluded from the meeting during consideration of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in the appropriate paragraph(s) Section 1[2] Public Bodies/Admission to meetings Act 1960.

## Agenda Item 5

### Standing Orders – Public Participation

#### 7.3

- [a] For a period of no longer than 15 minutes at the commencement of the meeting to receive comments from the general public present at the meeting, concerning relevant items or business of the Council. No person may speak **for more than 2 minutes** at the discretion of the Chairman.
- 33.5 The public are permitted to make representations, answer questions and give evidence in respect of any item.
- 33.6 The period of time which is designated for public participation in accordance with standing order above shall not exceed 15 minutes.
- 33.7 Each member of the public is entitled to speak **once only** in respect of business itemised on the agenda.
- 33.8 A question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.